|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name:** |  |  |  | MS Office TRAC Logo |
|  | (First) |  | (Last) |  |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD JANUARY 1, 2024 TO JANUARY 15, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Jan 1 | Mon. |  |  |  |  |  |  |  |
| Jan 2 | Tue. |  |  |  |  |  |  |  |
| Jan 3 | Wed. |  |  |  |  |  |  |  |
| Jan 4 | Thur. |  |  |  |  |  |  |  |
| Jan 5 | Fri. |  |  |  |  |  |  |  |
| Jan 6 | Sat. |  |  |  |  |  |  |  |
| Jan 7 | Sun. |  |  |  |  |  |  |  |
| Jan 8 | Mon. |  |  |  |  |  |  |  |
| Jan 9 | Tue. |  |  |  |  |  |  |  |
| Jan 10 | Wed. |  |  |  |  |  |  |  |
| Jan 11 | Thur. |  |  |  |  |  |  |  |
| Jan 12 | Fri. |  |  |  |  |  |  |  |
| Jan 13 | Sat. |  |  |  |  |  |  |  |
| Jan 14 | Sun. |  |  |  |  |  |  |  |
| Jan 15 | Mon. |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD JANUARY 16, 2024 TO JANUARY 31, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Jan 16 | Tue. |  |  |  |  |  |  |  |
| Jan 17 | Wed. |  |  |  |  |  |  |  |
| Jan 18 | Thur. |  |  |  |  |  |  |  |
| Jan 19 | Fri. |  |  |  |  |  |  |  |
| Jan 20 | Sat. |  |  |  |  |  |  |  |
| Jan 21 | Sun. |  |  |  |  |  |  |  |
| Jan 22 | Mon. |  |  |  |  |  |  |  |
| Jan 23 | Tue. |  |  |  |  |  |  |  |
| Jan 24 | Wed. |  |  |  |  |  |  |  |
| Jan 25 | Thur. |  |  |  |  |  |  |  |
| Jan 26 | Fri. |  |  |  |  |  |  |  |
| Jan 27 | Sat. |  |  |  |  |  |  |  |
| Jan 28 | Sun. |  |  |  |  |  |  |  |
| Jan 29 | Mon. |  |  |  |  |  |  |  |
| Jan 30 | Tue. |  |  |  |  |  |  |  |
| Jan 31 | Wed. |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD FEBRUARY 1, 2024 TO FEBRUARY 15, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Feb 1 | Thur. |  |  |  |  |  |  |  |
| Feb 2 | Fri. |  |  |  |  |  |  |  |
| Feb 3 | Sat. |  |  |  |  |  |  |  |
| Feb 4 | Sun. |  |  |  |  |  |  |  |
| Feb 5 | Mon. |  |  |  |  |  |  |  |
| Feb 6 | Tue. |  |  |  |  |  |  |  |
| Feb 7 | Wed. |  |  |  |  |  |  |  |
| Feb 8 | Thur. |  |  |  |  |  |  |  |
| Feb 9 | Fri. |  |  |  |  |  |  |  |
| Feb 10 | Sat. |  |  |  |  |  |  |  |
| Feb 11 | Sun. |  |  |  |  |  |  |  |
| Feb 12 | Mon. |  |  |  |  |  |  |  |
| Feb 13 | Tue. |  |  |  |  |  |  |  |
| Feb 14 | Wed. |  |  |  |  |  |  |  |
| Feb 15 | Thur. |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD FEBRUARY 16, 2024 TO FEBRUARY 29, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Feb 16 | Fri. |  |  |  |  |  |  |  |
| Feb 17 | Sat. |  |  |  |  |  |  |  |
| Feb 18 | Sun. |  |  |  |  |  |  |  |
| Feb 19 | Mon. |  |  |  |  |  |  |  |
| Feb 20 | Tue. |  |  |  |  |  |  |  |
| Feb 21 | Wed. |  |  |  |  |  |  |  |
| Feb 22 | Thur. |  |  |  |  |  |  |  |
| Feb 23 | Fri. |  |  |  |  |  |  |  |
| Feb 24 | Sat. |  |  |  |  |  |  |  |
| Feb 25 | Sun. |  |  |  |  |  |  |  |
| Feb 26 | Mon. |  |  |  |  |  |  |  |
| Feb 27 | Tue. |  |  |  |  |  |  |  |
| Feb 28 | Wed. |  |  |  |  |  |  |  |
| Feb 29 | Thur. |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD MARCH 1, 2024 TO MARCH 15, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Mar 1 | Fri. |  |  |  |  |  |  |  |
| Mar 2 | Sat. |  |  |  |  |  |  |  |
| Mar 3 | Sun. |  |  |  |  |  |  |  |
| Mar 4 | Mon. |  |  |  |  |  |  |  |
| Mar 5 | Tue. |  |  |  |  |  |  |  |
| Mar 6 | Wed. |  |  |  |  |  |  |  |
| Mar 7 | Thur. |  |  |  |  |  |  |  |
| Mar 8 | Fri. |  |  |  |  |  |  |  |
| Mar 9 | Sat. |  |  |  |  |  |  |  |
| Mar 10 | Sun. |  |  |  |  |  |  |  |
| Mar 11 | Mon. |  |  |  |  |  |  |  |
| Mar 12 | Tue. |  |  |  |  |  |  |  |
| Mar 13 | Wed. |  |  |  |  |  |  |  |
| Mar 14 | Thur. |  |  |  |  |  |  |  |
| Mar 15 | Fri. |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD MARCH 16, 2024 TO MARCH 31, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Mar 16 | Sat. |  |  |  |  |  |  |  |
| Mar 17 | Sun. |  |  |  |  |  |  |  |
| Mar 18 | Mon. |  |  |  |  |  |  |  |
| Mar 19 | Tue. |  |  |  |  |  |  |  |
| Mar 20 | Wed. |  |  |  |  |  |  |  |
| Mar 21 | Thur. |  |  |  |  |  |  |  |
| Mar 22 | Fri. |  |  |  |  |  |  |  |
| Mar 23 | Sat. |  |  |  |  |  |  |  |
| Mar 24 | Sun. |  |  |  |  |  |  |  |
| Mar 25 | Mon. |  |  |  |  |  |  |  |
| Mar 26 | Tue. |  |  |  |  |  |  |  |
| Mar 27 | Wed. |  |  |  |  |  |  |  |
| Mar 28 | Thur. |  |  |  |  |  |  |  |
| Mar 29 | Fri. |  |  |  |  |  |  |  |
| Mar 30 | Sat. |  |  |  |  |  |  |  |
| Mar 31 | Sun. |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD APRIL 1, 2024 TO APRIL 15, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Apr 1 | Mon. |  |  |  |  |  |  |  |
| Apr 2 | Tue. |  |  |  |  |  |  |  |
| Apr 3 | Wed. |  |  |  |  |  |  |  |
| Apr 4 | Thur. |  |  |  |  |  |  |  |
| Apr 5 | Fri. |  |  |  |  |  |  |  |
| Apr 6 | Sat. |  |  |  |  |  |  |  |
| Apr 7 | Sun. |  |  |  |  |  |  |  |
| Apr 8 | Mon. |  |  |  |  |  |  |  |
| Apr 9 | Tue. |  |  |  |  |  |  |  |
| Apr 10 | Wed. |  |  |  |  |  |  |  |
| Apr 11 | Thur. |  |  |  |  |  |  |  |
| Apr 12 | Fri. |  |  |  |  |  |  |  |
| Apr 13 | Sat. |  |  |  |  |  |  |  |
| Apr 14 | Sun. |  |  |  |  |  |  |  |
| Apr 15 | Mon. |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD APRIL 16, 2024 TO APRIL 30, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Apr 16 | Tue. |  |  |  |  |  |  |  |
| Apr 17 | Wed. |  |  |  |  |  |  |  |
| Apr 18 | Thur. |  |  |  |  |  |  |  |
| Apr 19 | Fri. |  |  |  |  |  |  |  |
| Apr 20 | Sat. |  |  |  |  |  |  |  |
| Apr 21 | Sun. |  |  |  |  |  |  |  |
| Apr 22 | Mon. |  |  |  |  |  |  |  |
| Apr 23 | Tue. |  |  |  |  |  |  |  |
| Apr 24 | Wed. |  |  |  |  |  |  |  |
| Apr 25 | Thur. |  |  |  |  |  |  |  |
| Apr 26 | Fri. |  |  |  |  |  |  |  |
| Apr 27 | Sat. |  |  |  |  |  |  |  |
| Apr 28 | Sun. |  |  |  |  |  |  |  |
| Apr 29 | Mon. |  |  |  |  |  |  |  |
| Apr 30 | Tue. |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD MAY 1, 2024 TO MAY 15, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| May 1 | Wed. |  |  |  |  |  |  |  |
| May 2 | Thur. |  |  |  |  |  |  |  |
| May 3 | Fri. |  |  |  |  |  |  |  |
| May 4 | Sat. |  |  |  |  |  |  |  |
| May 5 | Sun. |  |  |  |  |  |  |  |
| May 6 | Mon. |  |  |  |  |  |  |  |
| May 7 | Tue. |  |  |  |  |  |  |  |
| May 8 | Wed. |  |  |  |  |  |  |  |
| May 9 | Thur. |  |  |  |  |  |  |  |
| May 10 | Fri. |  |  |  |  |  |  |  |
| May 11 | Sat. |  |  |  |  |  |  |  |
| May 12 | Sun. |  |  |  |  |  |  |  |
| May 13 | Mon. |  |  |  |  |  |  |  |
| May 14 | Tue. |  |  |  |  |  |  |  |
| May 15 | Wed. |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD MAY 16, 2024 TO MAY 31, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| May 16 | Thur. |  |  |  |  |  |  |  |
| May 17 | Fri. |  |  |  |  |  |  |  |
| May 18 | Sat. |  |  |  |  |  |  |  |
| May 19 | Sun. |  |  |  |  |  |  |  |
| May 20 | Mon. |  |  |  |  |  |  |  |
| May 21 | Tue. |  |  |  |  |  |  |  |
| May 22 | Wed. |  |  |  |  |  |  |  |
| May 23 | Thur. |  |  |  |  |  |  |  |
| May 24 | Fri. |  |  |  |  |  |  |  |
| May 25 | Sat. |  |  |  |  |  |  |  |
| May 26 | Sun. |  |  |  |  |  |  |  |
| May 27 | Mon. |  |  |  |  |  |  |  |
| May 28 | Tue. |  |  |  |  |  |  |  |
| May 29 | Wed. |  |  |  |  |  |  |  |
| May 30 | Thur. |  |  |  |  |  |  |  |
| May 31 | Fri. |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD JUNE 1, 2024 TO JUNE 15, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Jun 1 | Sat. |  |  |  |  |  |  |  |
| Jun 2 | Sun. |  |  |  |  |  |  |  |
| Jun 3 | Mon. |  |  |  |  |  |  |  |
| Jun 4 | Tue. |  |  |  |  |  |  |  |
| Jun 5 | Wed. |  |  |  |  |  |  |  |
| Jun 6 | Thur. |  |  |  |  |  |  |  |
| Jun 7 | Fri. |  |  |  |  |  |  |  |
| Jun 8 | Sat. |  |  |  |  |  |  |  |
| Jun 9 | Sun. |  |  |  |  |  |  |  |
| Jun 10 | Mon. |  |  |  |  |  |  |  |
| Jun 11 | Tue. |  |  |  |  |  |  |  |
| Jun 12 | Wed. |  |  |  |  |  |  |  |
| Jun 13 | Thur. |  |  |  |  |  |  |  |
| Jun 14 | Fri. |  |  |  |  |  |  |  |
| Jun 15 | Sat. |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD JUNE 16, 2024 TO JUNE 30, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Jun 16 | Sun. |  |  |  |  |  |  |  |
| Jun 17 | Mon. |  |  |  |  |  |  |  |
| Jun 18 | Tue. |  |  |  |  |  |  |  |
| Jun 19 | Wed. |  |  |  |  |  |  |  |
| Jun 20 | Thur. |  |  |  |  |  |  |  |
| Jun 21 | Fri. |  |  |  |  |  |  |  |
| Jun 22 | Sat. |  |  |  |  |  |  |  |
| Jun 23 | Sun. |  |  |  |  |  |  |  |
| Jun 24 | Mon. |  |  |  |  |  |  |  |
| Jun 25 | Tue. |  |  |  |  |  |  |  |
| Jun 26 | Wed. |  |  |  |  |  |  |  |
| Jun 27 | Thur. |  |  |  |  |  |  |  |
| Jun 28 | Fri. |  |  |  |  |  |  |  |
| Jun 29 | Sat. |  |  |  |  |  |  |  |
| Jun 30 | Sun. |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD JULY 1, 2024 TO JULY 15, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Jul 1 | Mon. |  |  |  |  |  |  |  |
| Jul 2 | Tue. |  |  |  |  |  |  |  |
| Jul 3 | Wed. |  |  |  |  |  |  |  |
| Jul 4 | Thur. |  |  |  |  |  |  |  |
| Jul 5 | Fri. |  |  |  |  |  |  |  |
| Jul 6 | Sat. |  |  |  |  |  |  |  |
| Jul 7 | Sun. |  |  |  |  |  |  |  |
| Jul 8 | Mon. |  |  |  |  |  |  |  |
| Jul 9 | Tue. |  |  |  |  |  |  |  |
| Jul 10 | Wed. |  |  |  |  |  |  |  |
| Jul 11 | Thur. |  |  |  |  |  |  |  |
| Jul 12 | Fri. |  |  |  |  |  |  |  |
| Jul 13 | Sat. |  |  |  |  |  |  |  |
| Jul 14 | Sun. |  |  |  |  |  |  |  |
| Jul 15 | Mon. |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD JULY 16, 2024 TO JULY 31, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Jul 16 | Tue. |  |  |  |  |  |  |  |
| Jul 17 | Wed. |  |  |  |  |  |  |  |
| Jul 18 | Thur. |  |  |  |  |  |  |  |
| Jul 19 | Fri. |  |  |  |  |  |  |  |
| Jul 20 | Sat. |  |  |  |  |  |  |  |
| Jul 21 | Sun. |  |  |  |  |  |  |  |
| Jul 22 | Mon. |  |  |  |  |  |  |  |
| Jul 23 | Tue. |  |  |  |  |  |  |  |
| Jul 24 | Wed. |  |  |  |  |  |  |  |
| Jul 25 | Thur. |  |  |  |  |  |  |  |
| Jul 26 | Fri. |  |  |  |  |  |  |  |
| Jul 27 | Sat. |  |  |  |  |  |  |  |
| Jul 28 | Sun. |  |  |  |  |  |  |  |
| Jul 29 | Mon. |  |  |  |  |  |  |  |
| Jul 30 | Tue. |  |  |  |  |  |  |  |
| Jul 31 | Wed. |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD AUGUST 1, 2024 TO AUGUST 15, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Aug 1 | Thur. |  |  |  |  |  |  |  |
| Aug 2 | Fri. |  |  |  |  |  |  |  |
| Aug 3 | Sat. |  |  |  |  |  |  |  |
| Aug 4 | Sun. |  |  |  |  |  |  |  |
| Aug 5 | Mon. |  |  |  |  |  |  |  |
| Aug 6 | Tue. |  |  |  |  |  |  |  |
| Aug 7 | Wed. |  |  |  |  |  |  |  |
| Aug 8 | Thur. |  |  |  |  |  |  |  |
| Aug 9 | Fri. |  |  |  |  |  |  |  |
| Aug 10 | Sat. |  |  |  |  |  |  |  |
| Aug 11 | Sun. |  |  |  |  |  |  |  |
| Aug 12 | Mon. |  |  |  |  |  |  |  |
| Aug 13 | Tue. |  |  |  |  |  |  |  |
| Aug 14 | Wed. |  |  |  |  |  |  |  |
| Aug 15 | Thur. |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD AUGUST 16, 2024 TO AUGUST 31, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Aug 16 | Fri. |  |  |  |  |  |  |  |
| Aug 17 | Sat. |  |  |  |  |  |  |  |
| Aug 18 | Sun. |  |  |  |  |  |  |  |
| Aug 19 | Mon. |  |  |  |  |  |  |  |
| Aug 20 | Tue. |  |  |  |  |  |  |  |
| Aug 21 | Wed. |  |  |  |  |  |  |  |
| Aug 22 | Thur. |  |  |  |  |  |  |  |
| Aug 23 | Fri. |  |  |  |  |  |  |  |
| Aug 24 | Sat. |  |  |  |  |  |  |  |
| Aug 25 | Sun. |  |  |  |  |  |  |  |
| Aug 26 | Mon. |  |  |  |  |  |  |  |
| Aug 27 | Tue. |  |  |  |  |  |  |  |
| Aug 28 | Wed. |  |  |  |  |  |  |  |
| Aug 29 | Thur. |  |  |  |  |  |  |  |
| Aug 30 | Fri. |  |  |  |  |  |  |  |
| Aug 31 | Sat. |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD SEPTEMBER 1, 2024 TO SEPTEMBER 15, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Sep 1 | Sun. |  |  |  |  |  |  |  |
| Sep 2 | Mon. |  |  |  |  |  |  |  |
| Sep 3 | Tue. |  |  |  |  |  |  |  |
| Sep 4 | Wed. |  |  |  |  |  |  |  |
| Sep 5 | Thur. |  |  |  |  |  |  |  |
| Sep 6 | Fri. |  |  |  |  |  |  |  |
| Sep 7 | Sat. |  |  |  |  |  |  |  |
| Sep 8 | Sun. |  |  |  |  |  |  |  |
| Sep 9 | Mon. |  |  |  |  |  |  |  |
| Sep 10 | Tue. |  |  |  |  |  |  |  |
| Sep 11 | Wed. |  |  |  |  |  |  |  |
| Sep 12 | Thur. |  |  |  |  |  |  |  |
| Sep 13 | Fri. |  |  |  |  |  |  |  |
| Sep 14 | Sat. |  |  |  |  |  |  |  |
| Sep 15 | Sun. |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD SEPTEMBER 16, 2024 TO SEPTEMBER 30, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Sep 16 | Mon. |  |  |  |  |  |  |  |
| Sep 17 | Tue. |  |  |  |  |  |  |  |
| Sep 18 | Wed. |  |  |  |  |  |  |  |
| Sep 19 | Thur. |  |  |  |  |  |  |  |
| Sep 20 | Fri. |  |  |  |  |  |  |  |
| Sep 21 | Sat. |  |  |  |  |  |  |  |
| Sep 22 | Sun. |  |  |  |  |  |  |  |
| Sep 23 | Mon. |  |  |  |  |  |  |  |
| Sep 24 | Tue. |  |  |  |  |  |  |  |
| Sep 25 | Wed. |  |  |  |  |  |  |  |
| Sep 26 | Thur. |  |  |  |  |  |  |  |
| Sep 27 | Fri. |  |  |  |  |  |  |  |
| Sep 28 | Sat. |  |  |  |  |  |  |  |
| Sep 29 | Sun. |  |  |  |  |  |  |  |
| Sep 30 | Mon. |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD OCTOBER 1, 2024 TO OCTOBER 15, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Oct 1 | Tue. |  |  |  |  |  |  |  |
| Oct 2 | Wed. |  |  |  |  |  |  |  |
| Oct 3 | Thur. |  |  |  |  |  |  |  |
| Oct 4 | Fri. |  |  |  |  |  |  |  |
| Oct 5 | Sat. |  |  |  |  |  |  |  |
| Oct 6 | Sun. |  |  |  |  |  |  |  |
| Oct 7 | Mon. |  |  |  |  |  |  |  |
| Oct 8 | Tue. |  |  |  |  |  |  |  |
| Oct 9 | Wed. |  |  |  |  |  |  |  |
| Oct 10 | Thur. |  |  |  |  |  |  |  |
| Oct 11 | Fri. |  |  |  |  |  |  |  |
| Oct 12 | Sat. |  |  |  |  |  |  |  |
| Oct 13 | Sun. |  |  |  |  |  |  |  |
| Oct 14 | Mon. |  |  |  |  |  |  |  |
| Oct 15 | Tue. |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD OCTOBER 16, 2024 TO OCTOBER 31, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Oct 16 | Wed. |  |  |  |  |  |  |  |
| Oct 17 | Thur. |  |  |  |  |  |  |  |
| Oct 18 | Fri. |  |  |  |  |  |  |  |
| Oct 19 | Sat. |  |  |  |  |  |  |  |
| Oct 20 | Sun. |  |  |  |  |  |  |  |
| Oct 21 | Mon. |  |  |  |  |  |  |  |
| Oct 22 | Tue. |  |  |  |  |  |  |  |
| Oct 23 | Wed. |  |  |  |  |  |  |  |
| Oct 24 | Thur. |  |  |  |  |  |  |  |
| Oct 25 | Fri. |  |  |  |  |  |  |  |
| Oct 26 | Sat. |  |  |  |  |  |  |  |
| Oct 27 | Sun. |  |  |  |  |  |  |  |
| Oct 28 | Mon. |  |  |  |  |  |  |  |
| Oct 29 | Tue. |  |  |  |  |  |  |  |
| Oct 30 | Wed. |  |  |  |  |  |  |  |
| Oct 31 | Thur. |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD NOVEMBER 1, 2024 TO NOVEMBER 15, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Nov 1 | Fri. |  |  |  |  |  |  |  |
| Nov 2 | Sat. |  |  |  |  |  |  |  |
| Nov 3 | Sun. |  |  |  |  |  |  |  |
| Nov 4 | Mon. |  |  |  |  |  |  |  |
| Nov 5 | Tue. |  |  |  |  |  |  |  |
| Nov 6 | Wed. |  |  |  |  |  |  |  |
| Nov 7 | Thur. |  |  |  |  |  |  |  |
| Nov 8 | Fri. |  |  |  |  |  |  |  |
| Nov 9 | Sat. |  |  |  |  |  |  |  |
| Nov 10 | Sun. |  |  |  |  |  |  |  |
| Nov 11 | Mon. |  |  |  |  |  |  |  |
| Nov 12 | Tue. |  |  |  |  |  |  |  |
| Nov 13 | Wed. |  |  |  |  |  |  |  |
| Nov 14 | Thur. |  |  |  |  |  |  |  |
| Nov 15 | Fri. |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | | MS Office TRAC Logo | |
|  | (First) | |  | (Last) | |  | |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD NOVEMBER 16, 2024 TO NOVEMBER 30, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Nov 16 | Sat. |  |  |  |  |  |  |  |
| Nov 17 | Sun. |  |  |  |  |  |  |  |
| Nov 18 | Mon. |  |  |  |  |  |  |  |
| Nov 19 | Tue. |  |  |  |  |  |  |  |
| Nov 20 | Wed. |  |  |  |  |  |  |  |
| Nov 21 | Thur. |  |  |  |  |  |  |  |
| Nov 22 | Fri. |  |  |  |  |  |  |  |
| Nov 23 | Sat. |  |  |  |  |  |  |  |
| Nov 24 | Sun. |  |  |  |  |  |  |  |
| Nov 25 | Mon. |  |  |  |  |  |  |  |
| Nov 26 | Tue. |  |  |  |  |  |  |  |
| Nov 27 | Wed. |  |  |  |  |  |  |  |
| Nov 28 | Thur. |  |  |  |  |  |  |  |
| Nov 29 | Fri. |  |  |  |  |  |  |  |
| Nov 30 | Sat. |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | | |  |  | |
|  | |  | | | |  |  | |
| Client’s Signature: | |  | | | | JAS #: |  | |
| **Name:** |  | |  |  |  | | |
|  | (First) | |  | (Last) | MS Office TRAC Logo | | |

**VOLUNTEER TIMESHEET**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD DECEMBER 1, 2024 TO DECEMBER 15, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Dec 1 | Sun. |  |  |  |  |  |  |  |
| Dec 2 | Mon. |  |  |  |  |  |  |  |
| Dec 3 | Tue. |  |  |  |  |  |  |  |
| Dec 4 | Wed. |  |  |  |  |  |  |  |
| Dec 5 | Thur. |  |  |  |  |  |  |  |
| Dec 6 | Fri. |  |  |  |  |  |  |  |
| Dec 7 | Sat. |  |  |  |  |  |  |  |
| Dec 8 | Sun. |  |  |  |  |  |  |  |
| Dec 9 | Mon. |  |  |  |  |  |  |  |
| Dec 10 | Tue. |  |  |  |  |  |  |  |
| Dec 11 | Wed. |  |  |  |  |  |  |  |
| Dec 12 | Thur. |  |  |  |  |  |  |  |
| Dec 13 | Fri. |  |  |  |  |  |  |  |
| Dec 14 | Sat. |  |  |  |  |  |  |  |
| Dec 15 | Sun. |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Supervisor’s Signature: | |  | | |  | |  | |
|  | |  | | |  | |  | |
| Client’s Signature: | |  | | | JAS #: | |  | |
| **Name:** |  | |  |  | |  | |
|  | (First) | |  | (Last) | | MS Office TRAC Logo | |

**VOLUNTEER TIMESHEET**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TIME PERIOD DECEMBER 16, 2024 TO DECEMBER 31, 2024** | | | | | | | | |
| *Volunteer Hours* | | | | | | *Absences* | |  |
| DATE |  | In | Out | Holiday | Total Hrs | Excused | Unexcused | Comments: |
| Dec 16 | Mon. |  |  |  |  |  |  |  |
| Dec 17 | Tue. |  |  |  |  |  |  |  |
| Dec 18 | Wed. |  |  |  |  |  |  |  |
| Dec 19 | Thur. |  |  |  |  |  |  |  |
| Dec 20 | Fri. |  |  |  |  |  |  |  |
| Dec 21 | Sat. |  |  |  |  |  |  |  |
| Dec 22 | Sun. |  |  |  |  |  |  |  |
| Dec 23 | Mon. |  |  |  |  |  |  |  |
| Dec 24 | Tue. |  |  |  |  |  |  |  |
| Dec 25 | Wed. |  |  |  |  |  |  |  |
| Dec 26 | Thur. |  |  |  |  |  |  |  |
| Dec 27 | Fri. |  |  |  |  |  |  |  |
| Dec 28 | Sat. |  |  |  |  |  |  |  |
| Dec 29 | Sun. |  |  |  |  |  |  |  |
| Dec 30 | Mon. |  |  |  |  |  |  |  |
| Dec 31 | Tue. |  |  |  |  |  |  |  |
| 2-Week Total Hours Volunteered | | | | |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Site Supervisor’s Signature: |  |  |  |
|  |  |  |  |
| Client’s Signature: |  | JAS #: |  |